

**SIU CARBONDALE HEAD START
POLICY COUNCIL
MEETING MINUTES
April 18, 2022**

Members Present	In-Person/ virtually	Members Absent	Staff Present
Sonya Clark (Parent, Jackson County)	Virtually	Danielle Burke	Lea Maue
Keith Cummings (Parent, Jackson County)	Virtually	Brittanie Coryell	
Deborah Golden (Community Rep, Jackson County)	Virtually	Cathy Phoenix	
Lori Longueville (Community Rep, Williamson County)	Virtually		
Cody Stanley (Parent, Williamson County)	Virtually		
Jasmine Vinyard (Parent, Chairperson, Jackson County)	Virtually		
Jamey White (Parent, Williamson County)	Virtually		

L. Maue, called the March Policy Council meeting to order via zoom at 6:03 pm.

L. Maue conducted roll call and found there was a quorum. A quorum as defined by the by-laws is: at least one-third of members present; a minimum of 50% of attending members are parents; and at least one parent from each county is present.

Meeting Minutes:

The minutes of the regular March 21, 2022 meeting were reviewed.

- **L. Longueville moved to approve the minutes, S. Clark 2nd. Motion passed.**

Monitoring:

I. Monitoring Report and Budget

A. Monitoring Report

- i. 217 of 337 slots were filled as of 3/31/22.
- ii. Average daily attendance is improving, with two centers above 80% and one above the 85% benchmark.
- iii. Because of the lack of dental providers who accept Medicaid, five children have exceeded the 90-day deadline for health. The program is actively working with families to obtain care. SIU Dental Hygiene has hired a new dentist, which should help.
- iv. All health and safety checklists have been performed and all centers are in compliance.
- v. There are 15 children enrolled with a documented disability and in 10 in the referral process. Although this exceeds 10% of our current enrollment,

it does not meet the 10% of funded enrollment benchmark. It is anticipated that a disabilities waiver will be submitted in June.

- B. Budget
 - i. Projections indicate that all of Basic and T/TA will be spent or encumbered before the end of the fiscal year on June 30, 2022.
 - ii. ARP and Consolidated appropriations are projected to be spent out by September 1, 2022, given repair projects are approved.
 - iii. In-kind is down, expect to have to write a waiver.
 - C. University Credit Card
 - i. The p-card statement for March was reviewed.
- **C. Stanley moved to approve the p-card report, S. Clark 2nd. Motion passed.**

Old Business:

- I. COVID Update
 - A. Head Start still requires masks to be worn. L. Maue expects this to continue through the remainder of the school year.
 - B. There have been no COVID cases reported in the centers since January

New Business:

- I. Federal Review
 - A. OHS opened a special federal monitoring review to investigate the alleged incident at the Murphysboro center in October 2021.
 - B. A meeting was conducted with OHS and L. Maue on February 22, 2022.
 - C. The program is waiting for the results of this review and will share the outcome as soon as it is received.
- II. Home Purchase
 - I. The owners of 1904 N. Illinois Ave., the property adjacent to the Carbondale facility, are willing to sell it to the program.
 - II. This space would have great potential for installing additional parking and a nature scape playground.
 - III. L. Maue is meeting with OHS staff to explore the possibility of submitting a 1303 application to make the purchase.
 - IV. Un update will be provided at the next meeting.
- III. Hires and Dismissals

The following were presented to the council for hire pending University approval:

NAME	POSITION	CENTER
Payton Eberhardt	Child Care Assistant	Logan
Daffney Glasco	Center Director	Murphysboro
Hope Hines	Coach/Mentor	Admin
Naylin Ronchetto	Coach/Mentor	Admin
Tara Taborn	CDS Assistant Teacher	Carbondale
Theresa Lister	Bus Monitor	Carbondale
Amber Horn	Child Care Assistant	Marion

- **S. Clark moved to approve the hires, J. White 2nd. Motion passed.**

Training:

- Child Outcome training was tabled until the May 16, 2022 meeting.

Announcements

The next Policy Council meeting will be held on May 16, 2022 in person and online.

- **On a motion by K. Cummings, L. Longueville 2nd the meeting was adjourned at 6:48 pm.**

Respectfully Submitted by _____.
Jasmine Vinyard, Policy Council Chair