

**SIU Carbondale Head Start  
Governing Board  
SPECIAL MEETING  
November 30, 2022**

I. CALL TO ORDER

M. Pritchard, Board Chair, called to order at 3:02 pm

II. ROLL CALL

L. Maue, Executive Director, conducted roll call and found there to be a quorum with board members Carol Greenlee, Ryan Hall, Michelle Pritchard, Casheena Stephens, and Stacy Thompson present. Executive Director Lea Maue was also in attendance.

III. OLD BUSINESS

No old business

IV. NEW BUSINESS

A. Carry Over Request

- a. L. Maue presented a request to carry over \$127,300 from Head Start fiscal year 2021 to fiscal year 2022.
- b. The funds will be used to purchase the house located at 1904 N. Illinois and demolish the structure.
- c. A budget amendment was previously approved by both the Board and OHS.
- d. This request will allow the funds to be moved.

- **S. Thompson motioned to approve the carryover request in the amount of \$127,300, C. Greenlee seconded, all were in favor. The carryover request was approved.**

B. 1303 Budget Amendment

- a. As part of the 1303 application, funds will need to be moved from personnel to the construction line.
- b. Four classrooms have been closed all year and projected to remain closed through at least the end of the calendar year, leading to projected unspent funds in the personnel line.
- c. The budget amendment requests that \$90,700 be moved from personnel to the construction line to fund the installation of an outdoor classroom, employee walking track, and seeding and grading.

- **C. Greenlee motioned to approve the budget amendment as presented, C. Stephens seconded, all were in favor. The budget amendment was approved.**

VI. ANNOUNCEMENTS

1. Next meeting is December 14, 2022.

VII. ADJOURNMENT

S. Thompson motioned to adjourn at 3:11 pm, R. Hall seconded. Meeting was adjourned.

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Michelle Pritchard, Governing Board Chair